

Membership at the time of termination or resignation: HYBRID PLAN

- ____ 3. CONTRIBUTIONS NOT REFUNDED AFTER TERMINATION
- You will be enrolled in the **Hybrid Plan**.
- ____ 4. CONTRIBUTIONS REFUNDED AFTER TERMINATION
- You will be enrolled in the **Hybrid Plan**.
 - Complete Form EC&B-24 (Claim for Service) to list your previous service.

Membership at the time of termination or resignation: NONCONTRIBUTORY PLAN

- ____ 5. TEN (10) OR MORE YEARS OF CREDITED NONCONTRIBUTORY SERVICE (VESTED)
- You will be enrolled in the **Hybrid Plan**.
- ____ 6. LESS THAN TEN (10) YEARS OF CREDITED NONCONTRIBUTORY SERVICE (NOT VESTED)
- You will be enrolled in the **Hybrid Plan**.
 - Complete Form EC&B-24 (Claim for Service) to list your previous service.

Membership at the time of termination or resignation: CONTRIBUTORY PLAN

- ____ 7. FIVE (5) OR MORE YEARS OF CREDITED SERVICE AND CONTRIBUTIONS NOT REFUNDED (VESTED)
- You must decide within 30 calendar days of your return to service whether you wish to transfer to the Hybrid Plan. Your selection must be made on Form EC&B 125, Contributory/Hybrid Plan Election Form within 30 calendar days of your return to service or you will remain in the Contributory Plan.
 - If you transfer to the Hybrid Plan, your department will refund any contributions you made since your return to service in excess of the required contributions for the Hybrid Plan.
- ____ 8. LESS THAN FIVE (5) YEARS OF CREDITED SERVICE AND CONTRIBUTIONS NOT REFUNDED (NOT VESTED)
- You will be enrolled in the **Hybrid Plan**.
 - If you returned to service after four calendar years of your termination your Contributory Plan contributions will be refunded to you:
 - (1) Upon your return, if the total amount of your contributions and any interest is \$1,000 or less, OR
 - (2) Upon your request, if the total amount of your contributions and any interest is more than \$1,000. If you **DO NOT** request a refund within 30 calendar days of your return to service, your contributions will be refunded to you when you retire, terminate service, or become 62 years old. To apply for a refund of your Contributory Plan contributions at this time, you must complete and return Form 16, Application for Refund of Accumulated Contributions within 30 calendar days of your return.
- ____ 9. CONTRIBUTIONS REFUNDED AFTER TERMINATION
- You will be enrolled in the **Hybrid Plan**.
 - Complete Form EC&B-24 (Claim for Service) to list your previous service.

Employee Signature _____ Date _____

COMPLETE AND ATTACH: Form 1A, Designation of Beneficiary (Contributory and Hybrid Plan members)
Form EC&B-24, Claim for Service (returning members, if applicable)

PART II (EMPLOYING AGENCY TO COMPLETE)

- 1) Review form for completeness.
- 2) If former non-member (NS, NE, etc.) becomes a member, attach a copy of non-member Personnel Action form.
- 3) NEW and RETURNING Contributory (Class A, B, D) or Hybrid (Class H) members must complete Form 1A, Designation of Beneficiary. Returning members should list any previous service on Form EC&B-24, Claim for Service.
- 4) Complete: Group Code _____ Retirement Class Code A ____ B ____ C ____ D ____ H ____
State ____ County ____ Present Employment Date _____

This Membership Enrollment Form (EC&B 1) must be stapled to the Personnel Action form and Form 1-A (for Contributory and Hybrid Plan members).

Personnel Office / Staff Name (Print)

Phone Number

Date